

TOWN OF WEBSTER
Office of Selectmen
945 Battle Street/Rte. 127
Webster, NH 03303

7:02 P.M. Selectmen's Meeting – June 13, 2011

Present: Selectman Chairman George Cummings, Selectman George Hashem and Selectman Bruce Johnson.

The Board signed the payroll and check manifests.

The Board signed the following for Administrative Assistant Judith Jones:

- Selectmen Johnson made a motion to accept the minutes of May 31, 2011 as written; seconded by Selectman Hashem and approved;
- A Travel Trailer Permit for Anne Henson – Map 10-3-14;
- Purchase Order #13 for the Town Hall to Ray Kimball for general repairs and labor costs for the Town Hall in the amount of \$1,133 (approved at the 5/16/11 BOS meeting);
- Purchase Order #15 for the Town Hall to Huckleberry Heating Oils, LLC for the on-demand propane hot water heater plus installation costs in an amount not to exceed \$2,150 (approved at the 5/31/11 BOS meeting);
- Purchase Order #16 for the Fire Department to E-One, Inc. for an E-1 Greenwood Fire Truck in an amount not to exceed \$300,000 (approved at the 5/31/11 BOS meeting);
- Purchase Order #17 for the Fire Department to Ossipee Mountain Electronics, Inc. for one Motorola RMA, labor and S/H in the amount of \$444.44;
- Purchase Order #18 for the Town Hall to AmSan for five 5-gallon containers of complete floor finish in the amount of \$458.75;
- 2011 Delinquent Dog List;
- Two Sick Leave slips for Mrs. Jones; and
- Six abatements from 2010, all of which were denied.

The Board signed the following for Financial Administrator Wendy Pinkham:

- Intent to Cut for Robert Gould & Susan Rauth – Map 9-48-2-2&48-2-1;
- Intent to Cut for Penacook-Boscawen Water Precinct – Map 6-6;
- Intent to Cut for Mark Anderson (Cynthia Anderson Trust) – Map 5-60-1;
- Intent to Cut for Robert Wesoja, Sr. – Map 2-31; and
- Intent to Cut for Brenda Lemay – Map 9-18-2;
- Bank and computer reconciliations as of May 31, 2011 from the Treasurer and Financial Administrator; and
- She advised that the State salt bid came in at \$56.76 per ton for District 5, noting that even though the Town is split between District 2 and District 5, the Town comes under District 5 regarding salt. Granite State Minerals is the vendor, though another quote was received from an outfit in Pennsylvania. She will talk with Road Agent Emmett Bean to see what he wishes to do. It was noted that the price was close to last year's prices.

Police Chief Dupuis advised of the following:

- Apologized for leaving his semi-monthly report at the office. He advised that when the Department does house or property checks, probably as many as 25 per week, it does not show on the report, though they do have some options they can add. Therefore, he was checking with IMC to see if that feature could be added to the program when an update is made;
- The 2010 cruiser went to Ossipee Mountain Electronics for electrical issues regarding the computer's base and battery, which may require a purchase order due to the cost;
- After last week's meeting, Tom Mullins approached Chief Dupuis indicating that if the firearms were not sold in the way he wants them sold that he may sue the Town. After consideration and speaking to a Chief from Salem, who recommended that the weapons be used for training, Chief Dupuis asked the Board to revisit their vote to declare the firearms as surplus. If the Board so voted, he would make the weapons non-functioning by removing the firing pins and use them for training on weapon retention and other training issues. Chairman Cummings inquired as to whether removing the pins would diminish their value; it would not. Selectman Johnson made a motion to take the three weapons that the Chief is requesting out of surplus to then be used as training equipment. Selectman Hashem inquired as to their value. Chief Dupuis advised that the highest offer he had so far was \$300 each. Selectman Hashem noted that since they had been voted as surplus, the Board could do what

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they wanted, feeling that this would be a value of approximately \$1,000 not coming into the Town and because he had not had much time to consider the request that he would pass at this time. Chairman Cummings suggested that the original idea of trading for ammunition would probably have netted the best value, but because of the way the 2009 Warrant Article was written that was not considered. However, he had considered asking Town Counsel about the way the article was worded and for clarification of the intent. Because of the uncertainty, he seconded the motion and called for a vote. The vote was two in favor and one vote abstained. Chairman Cummings thought that the Board could change their vote later regarding declaring the guns as surplus. Selectman Hashem noted that the Board could not do so as at this time the control was now with the Chief of Police, to which he agreed. Chief Dupuis referred to discussion at the last meeting that stated that all State surplus was sold at auction and said that after research he has learned that was not so. State Police trade their guns when purchasing new weapons and no firearms are sold at auction. Chairman Cummings noted that items are on sale at the White Farm in Concord several days a week to the public. Chief Dupuis advised that auctions are held twice a year.

- Today Chief Dupuis was given copies from this office of several policies relative to the Police Department, which the office thought he might not be aware of. He advised that he had issues with some of them and would like to discuss them with the Board after the Board has had a chance to review them. Mrs. Jones will e-mail the policies to the Board for their review. Selectman Hashem recommended that Chief Dupuis put his thoughts in writing, to which Chief Dupuis agreed. He noted that some may not be enforceable, i.e. the firearms ordinance; which the Board was aware. Mrs. Jones advised that the office has been working on preparing a booklet of all adopted policies and reaffirming that they are all on file with the Town Clerk as they should be. She had been told that if a policy was not on file with the Town Clerk then it did not exist. After speaking with a Local Government Center Attorney, she was told that it was not true and they then recommended that all policies be placed on file with the Town Clerk, using the current date as filing with the Clerk along with the adoption or amendment date of the policy;
- Chief Dupuis discussed the letter of concern received by the Board along with an aerial photo of the property at 1500 Battle Street. Their concern was relative to excessive noise caused by motor bikes travelling on a track on the property and other safety concerns. Mrs. Jones had called the Department of Revenue because the property is in Current Use with the exception of one acre and the activity and a shed appeared outside that area. DRA recommended sending the assessor to the property. When asked how current the photo was, John Clark advised that it was very recent, within two weeks. He also recommended that the Board take a stand and find a legal way to deal with these types of issues, noting that such conduct as bike races in front yards in residential neighborhoods was reckless and dangerous, suggesting that this be accomplished through the adoption of an ordinance. Selectman Hashem inquired as to what would be put in an ordinance and how restrictive would it be. Mr. Clark acknowledged that it would take some research, perhaps addressing the noise, hours of operation, etc. There was further discussion on the types of activities, etc. Mrs. Jones advised that this was rental property and recommended a copy of the letter and photo be sent to the owner, which will be done. No other decisions were made.
- Chief Dupuis attended the Chief's conference last weekend. There was a speaker from Canada talking about the changing dynamics of the ages, referring to the younger generation as the "me" generation versus the older generation, mainly relative to law enforcement. Also an attorney spoke on personnel issues. The new Ford Crown Vic cruisers were on display. He noted that this will be the last year of this model, as they are being replaced with the smaller Ford Taurus. They will cost about the same while offering better mileage. A Ford Utility vehicle will be available at a higher price. The Police Chiefs are putting on a Public Safety Expo in Manchester in September where lots of models of police vehicles will be on display. Also attending will be Carbon Motors of Illinois, which build only police cruisers.

Fire Chief Colin Colby advised of the following:

- 78 calls to date;
- The Central NH Forest Fire Wardens Meeting is tomorrow in Hooksett. There will be a demonstration by a helicopter of a water bucket drop.
- The Capital Area Compact Meeting is scheduled for Thursday in Chichester;
- The tanker fire truck had electrical issues and was taken to Valley Fire Equipment. He received a bill for \$942, which should come from his operating budget. Selectman Hashem noted that the expendable trust fund for maintenance would only be used after the operating budget was depleted.
- Emmett Bean, Deputy Fire Chief Adam Pouliot and Chief Colby met with Greenwood and went through the specs for the new fire truck and made some changes, which he explained, with the revisions bringing the total to \$309,450. He advised that with pre-payment of the truck, \$9,000 would be deducted as well as any proceeds from a trade-in, if that is what is done with the old truck, with a final figure to be available later. He noted that a trade-in may not be the best deal. Chief Dupuis questioned whether the truck could be traded in referring to the Warrant Article adopted in 2009. After discussion the decision was to call the Department of Revenue for guidance regarding any possible trade-in. Selectman Hashem said that what-

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ever profit might be realized from the truck and if the funds were put in the general fund, the Board could then recommend a warrant article to put that same amount back into the capital reserve.

Agricultural Commission Member Marty Bender presented the survey prepared by the Committee proposed to be distributed to the Townspeople relative to agriculture in Webster. This would be the first act of the Commission and would help identify where there are agricultural activities in Town. He requested the Board to approve the \$150 needed for making 1,000 copies to be inserted in the Grapevine, with additional copies available to be distributed at Old Home Day. After discussing several alternatives relative to the cost and whether donations were acceptable, Selectman Hashem made a motion to approve the expenditure of up to \$150; seconded by Chairman Cummings and approved. Jaye Bowe then offered to donate the colored paper needed for the project. There was some discussion on possible changes to the survey, with Dot Proulx advising that any revisions would require a vote of the Committee.

Selectman Johnson met with the Salisbury Selectmen on June 2nd regarding shared services and they would like to come to Webster for further discussion and would like to involve other surrounding communities. He will attend The Boscawen Selectmen's Meeting on June 15th on the same subject. He will see what transpires there before inviting additional Select Boards to Webster. He reminded Department Heads that he would gladly accept any input they may have relative to shared services.

Chief Dupuis met with a company last Tuesday regarding security measures and associated cost for all the offices in the Town Hall. They discussed motion detectors in each of the rooms and explained how that would work. Selectman Hashem noted that the security discussed was for protecting documents and not people and was not sure that the investment would be worth the expense. Jere Buckley suggested that the Town check with their insurers, as security measures sometimes reduces the cost of the premiums. No cost estimates were yet available.

Chairman Cummings visited the Downey property on Lake Road and was told that they are only replacing or repairing existing items. They were aware of the need for permits should they make repairs or replace the existing retaining wall.

The Board reviewed and discussed the draft of the "Board of Selectmen Meetings and Audio Retention Policy". Selectman Johnson recommended changing the number of years from "two years" to "three years" regarding retention of the audio minutes on the website. Selectman Hashem discussed the fees to be charged. He also recommended changing "after which time audio copies may be obtained..." to "after which time audio files will not be available." Selectman Hashem made a motion to accept the "Policy" with the above mentioned changes; seconded by Selectman Johnson and approved. The final copy, with an adoption date of June 13th, will be prepared for the Board's signature at the next meeting.

The Board acknowledged the e-mail from Hopkinton Town Administrator Neal Cass. The Board will meeting with Hopkinton on June 20th. Selectman Johnson inquired about possibly preparing discussion material for this meeting, noting he had several concerns. One is recycling versus reusing, wondering if the purpose was to recycle with profit in mind or recycling for reusing items, saying he thought Hopkinton wanted reusing, but Webster would want the most profit from recycling. Selectman Hashem indicated that recycling seems to make the most profit, whereas reusing raised other questions on how and who would run such a program. Mrs. Pinkham explained how Andover organizes their "swap shop" manned by volunteers. Discussion ensued. Selectman Johnson questioned whether Town Counsel should be looking at the amendments to the "Refuse Disposal Ordinance" particularly regarding issues of holding the towns harmless. More discussion ensued on possible lawsuits, etc. Selectman Johnson, referring to trespassing issues discussed at an earlier meeting, wondering if our Police Department should be patrolling as Webster owns an interest in the property. There was discussion on the security at the facility. Marty Bourque said that the Hopkinton Recycling Committee showed great interest in security cameras and fencing, though the Hopkinton Police Department has indicated that there are no problems. Chairman Cummings indicated that liability is a real concern. Mr. Bourque noted that the common ground for the two towns was to encourage recycling. No decisions were made.

Jaye Bowe, as a member of the Concord Regional Crimeline, challenged the Board of Selectmen, either as a group or as individuals, to sponsor a tee at the golf course for \$100, as a fund raiser and benefit for the crimeline program. This money would be tax deductible. She will hand posters advertising the event.

8:50 P.M. Selectman Hashem made a motion to go into non-public session pursuant to RSA 91-A:3 II (a) to discuss personnel issues; seconded by Selectman Johnson. Roll call: Chairman Cummings – yes; Selectman Hashem – yes; and Chairman Johnson – yes. Mrs. Jones attended.

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8:56 P.M. Chairman Cummings reconvened the meeting. He advised that the Board discussed personnel issues concerning a raise for an individual employee and approved the raise to be effective the first full week in July.

8:57 P.M. Selectman Johnson made a motion to adjourn the meeting; seconded by Selectman Hashem and approved.

George C. Cummings, Chairman

George K. Hashem

Bruce G. Johnson

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